**Template Revised September 25, 2025**

**Program Report Format**

**Library Media Specialist,**

**PreK-12**

**Kansas State Department of Education**

**COVER SHEET**

**Education Preparation Provider (EPP):** \_\_\_\_\_\_\_\_\_\_

**Date Submitted:** \_\_\_\_\_

**Name of Preparer(s):** \_\_\_\_\_\_\_\_\_\_

**EPP Unit Head Name:** \_\_\_\_\_\_\_\_\_\_

**Unit Head Phone Number:** \_\_\_\_\_\_\_\_\_\_ **Email:** \_\_\_\_\_\_\_\_\_\_

**Level of the Program:** \_\_ Initial \_\_ Advanced

**Grade levels for which candidates are being prepared:**

☐ PreK-12

**Program Report Status:**

☐ New Program ☐ Continued Program

**(NEW PROGRAMS MUST SUBMIT SYLLABI)**

**Reminder:**

**By regulation initial-level programs must include**

**a plan of study that constitutes a major in the subject at the institution or that is equivalent to a major;**

**at least 12 weeks of student teaching; and**

**a validated preservice candidate work sample.**

**Program Uniqueness:**

☐ Only program in this license/endorsement area offered by the EPP

☐ Has a distinct plan of study from other programs in the same license/endorsement area offered by the EPP

☐ Has an Innovative/Experimental format: \_(identify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

☐ Other distinctive feature: \_(identify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**See the template instructions for directions on completing the form:**

**https://www.ksde.gov/Agency/Division-of-Learning-Services/Teacher-Licensure-TL/Educator-Prep-Landing-Page/Higher-Education-Resources**

**Required materials:**

**Program of Study required of all candidates in the program.**

**Course syllabi for new programs.**

**Summary of Standards and Assessments**

| **Standard**  **The teacher of**  **Library Media Specialist PreK-12** | **Key assessment(s) for each standard**  **(please label ex. A, B, C)** |
| --- | --- |
| **Standard 1: Leader:**  **The librarian and information teacher models leadership and best practices throughout the school community to develop an effective school library program and serve as an advocate for student learning in support of career and technical education.** | Ex: A, B |
| **Standard 2: Instructional Partner:**  **The librarian and information teacher participates with members of the school community to develop district and school building level policies, practices, and curricula to guide student learning in content areas including instruction of information and technology literacy.** | Ex: C |
| **Standard 3: Information Specialist:**  **The librarian and information teacher models the use of information and technology literacy skills, and promotes their importance in the curriculum as foundational learning tools.** | Ex: D, E |
| **Standard 4: Teacher (knowledge of learners and learning):**  **The librarian and information teacher uses effectively instructional practices to teach students to become enthusiastic readers, critical thinkers, skillful researchers, and ethical users of information.** |  |
| **Standard 5: Teacher (knowledge of pedagogy):**  **The librarian and information teacher uses principles of effective teaching and learning to create an active, inquiry-based learning environment.** |  |
| **Standard 6: Administrator:**  **The librarian and information teacher manages and administers the school library and advocates for the success of its educational program in collaboration with building and district colleagues.** |  |

**EVIDENCE FOR MEETING STANDARDS**

|  |
| --- |
| **Standard 1: Leader:**  The librarian and information teacher models leadership and best practices throughout the school community to develop an effective school library program and serve as an advocate for student learning in support of career and technical education.  **Evidence for meeting the standard:**  [enter text here] |

**\_\_ Assessment rubrics are included.**

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| --- |
| **Standard 2: Instructional Partner:**  The librarian and information teacher participates with members of the school community to develop district and school building level policies, practices, and curricula to guide student learning in content areas including instruction of information and technology literacy.  **Evidence for meeting the standard:**  [enter text here] |

**\_\_ Assessment rubrics are included.**

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| --- |
| **Standard 3: Information Specialist:**  The librarian and information teacher models the use of information and technology literacy skills, and promotes their importance in the curriculum as foundational learning tools.  **Evidence for meeting the standard:**  [enter text here] |

**\_\_ Assessment rubrics are included.**

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| --- |
| **Standard 4: Teacher (knowledge of learners and learning):**  The librarian and information teacher uses effectively instructional practices to teach students to become enthusiastic readers, critical thinkers, skillful researchers, and ethical users of information.  **Evidence for meeting the standard:**  [enter text here] |

**\_\_ Assessment rubrics are included.**

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| --- |
| **Standard 5: Teacher (knowledge of pedagogy):**  The librarian and information teacher uses principles of effective teaching and learning to create an active, inquiry-based learning environment.  **Evidence for meeting the standard:**  [enter text here] |

**\_\_ Assessment rubrics are included.**

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| --- |
| **Standard 6: Administrator:**  The librarian and information teacher manages and administers the school library and advocates for the success of its educational program in collaboration with building and district colleagues.  **Evidence for meeting the standard:**  [enter text here] |

**\_\_ Assessment rubrics are included.**

[T:\Teacher Education\Program Review\Institutional Templates\2024-2025]